Tuition, Expenses, and Financial Aid

Tuition, Room and Board 2015-2016

Tuition*: Alfred University is a private institution. However, some of our academic programs receive support from New York State resulting in individual programs with different tuition structures. Stated below is Alfred University’s tuition structure by individual programs, and where applicable, by NY State residency status, for the 2015-2016 academic year.

College of Liberal Arts and Sciences and College of Professional Studies $29,230
Mechanical, Renewable Energy, and Undecided Engineering $23,664

School of Art and Design, Biomaterials Engineering, Ceramic Engineering, Glass Engineering Science, and Materials Science and Engineering

New York State Residents $17,200
Non-NY State Residents $23,664

Student Service Fee: $970 per year

Average Room** and Meal Plan*** (on campus): $11,960

* Tuition rates are subject to annual increases.

** Room cost used above is $6,080 for double occupancy. A limited number of single rooms are also available at $6,700 per year. These rates are subject to annual increases.

*** Meal Plan cost used above is $5,880 for a King Alfred Plan (Unlimited dining in Ade Hall plus additional meal options on campus.) There are flexible meal plan options to choose from. Rates are subject to annual increases.

The above figures do not include costs for books and supplies. The rates listed apply only to the 2015-2016 academic year. Rates for 2016-2017 are subject to increases.

The tuition and fees provide for academic instruction, University services and student activities. Services include use of the Campus Health Center, Career Development Center, Counseling and Wellness Center, Gibbs Fitness Center, and attendance at cultural programs. Activities include WALF (student radio station), Fiat Lux (student newspaper), Kanakadea (student yearbook), all student organizations, and some dances and concerts. Services also include use of all technology and library resources available to the campus population.

Room and board charges are only applicable when school is in session. Residence halls are closed and campus food service is not available for the scheduled vacation periods during the academic year. Students are responsible for their own linen service, telephone, and a parking permit for on-campus vehicles. All University charges are subject to change without notice.

Other Expenses
The $50 application fee has been discussed as part of the admissions procedure. The $300 acceptance deposit required of all students matriculating as degree candidates is also discussed in detail under payments and rebates.
All registered students are expected to carry health insurance. Proof of student health insurance must be provided, prior to their arrival on campus, by all international students and all students that are participating in an intercollegiate sports team. For the student that needs coverage, the University has arranged coverage through a private carrier. The yearly premium for coverage from August 2015 through August 2016 is projected to be $1,482. Rates are subject to annual increases. Limited medical treatment, including services of the University physician and nurses, is provided in the Crandall Health Center. The costs for such items as prescriptions, serums, and special drugs are personal expenses.

Additional charges are added to those students registered in courses requiring special materials (e.g. studio art courses, lab equipment) or individual instruction (e.g. private music lessons, equestrian fees). These charges are normally by the credit hour. Materials fees for art studio courses and select other courses will vary from $15 to $150 per credit hour. Private music lesson fees are projected to be $300 per credit hour, while Equestrian fees range from $125 to $250 per course. Course associated fees (except for private music lessons) are refunded on the same percentage schedule as tuition. Refunds are not given for private music lessons after the second lesson.

Undergraduate students registered for twelve to eighteen credit hours (twelve to twenty credit hours for engineers) inclusive, are considered full-time students for billing purposes. Students who are registered for credits in excess of eighteen (twenty for engineers) are billed at a part-time instruction rate for the extra credits. The overload tuition rate is 1.5 times the normal tuition rate per credit. There are a few courses exempt from overload charges, such as select music or theatre performance courses that might be of interest to some students. All students registered for less than 12 credits are also billed at a part-time instruction rate. The part-time instruction rate is $930 per credit hour for 2015-2016.

In addition to actual University charges, the Financial Aid Office uses the following educational cost estimates in determining need-based awards. These are average figures and will vary depending on individual preferences and personal circumstances. The estimated cost of textbook and supplies is $1,250 per year. Off-campus room and board costs are estimated at $11,790 per person per year. Personal expenses and transportation costs related to college attendance will vary according to life style and distance from campus. Resident students should plan for about $1,950 in travel and personal expenses. Commuter students should estimate about $4,200 in travel and personal expenses.

**Billing and Payments**

Statements covering all charges for the semester are available through the university web-based e-Commerce system in July and must be paid by August 5th. Statements are issued on a regular basis for those students that still have a balance outstanding. The University reserves the right to charge a flat fee of $75 if an account balance is not cleared by the due date of a bill. Statements covering charges for the second semester are available during December and must be paid by January 5th. There is a $35.00 fee for late registration changes. Past due accounts will be charged interest at the rate of 18% per annum on the unpaid balance.
The $300 acceptance payment is non-refundable to those who do not attend the University. For those who attend, $200 is held as a deposit as long as the student is enrolled. The remaining $100 is credited against the University tuition for the first semester. The $200 is returned, less any unpaid charges, after graduation or following the student’s formal withdrawal, if done according to the official procedures. Students who do not notify the University before the semester begins that they will not be returning, forfeit their advance deposit.

Tuition Charges – Refunds for full-time undergraduate students during the regular academic year are as follows:

- for students withdrawing before the first day of classes, 100% of tuition
- for withdrawal during the first week, 100%
- during the second week, 90%
- during the third week, 80%
- during the fourth week, 60%
- during the fifth and sixth weeks, 40%
- during the seventh and eighth weeks, 20%

For refund purposes, the weeks end on Saturday beginning with the first week of classes. There will be no tuition refund for withdrawals after 55 calendar days of each semester.

Students who sign a housing contract for the academic year and break the contract by not attending Alfred University, by withdrawing from the University, or by moving off-campus, are responsible for a contract cancellation fee as specified by the housing/dining contract.

If a student with a signed contract withdraws from the University prior to the start of the semester a $100 breakage fee is assessed. If the withdrawal is after the semester begins, the fee is $100 plus a percentage of the room rent according to the following schedule:

- for withdrawal during the first week, 100% refund of Housing Charge
- during the second week, 90%
- during the third week, 80%
- during the fourth week, 60%
- during the fifth and sixth weeks, 40%
- during the seventh and eighth weeks, 20%

For refund purposes, the weeks end on Saturday beginning with the first week of classes. There will be no Housing Pro-rate for withdrawals after 55 calendar days of each semester.

For continuing students, a $500 housing contract cancellation fee is charged for off-campus moves before the semester begins or $500 plus a prorated amount of the room rent after the semester begins.

Students who withdraw or take a leave of absence after the semester begins or otherwise drop the board plan will be charged $100 plus a prorated amount of the balance of the board payment, or the balance of the board payment, whichever is less. The prorated amount is based on the number of calendar weeks of the semester elapsed. Board contract cancellation fees at any other time are the same as those stated immediately above.
It is important that the student formally withdraws from the University since refunds are determined by the date of receipt of the withdrawal notice. Formal withdrawal starts at the Student Affairs Office in Carnegie Hall. New students who withdraw during their first semester at Alfred may apply their non-refundable acceptance deposit against any charges accrued for tuition, room, or board.

Students are required to meet all financial obligations to the University when due. They will not be allowed to register for the following semester if there is a significant balance outstanding on their account.

Students will not be allowed to receive a diploma or transcripts if they are delinquent in meeting financial obligations due the University or any University organization. The student shall be responsible for the balance due, together with all reasonable attorney’s fees and other costs and charges necessary for the collection of any amount not paid when due.

### Treatment of Federal Title IV Aid When a Student Withdraws

The law specifies how Alfred University must determine the amount of Title IV program assistance that you earn if you withdraw from school. The Title IV programs that are covered by this law are: Federal Pell Grants, Iraq and Afghanistan Service Grants, TEACH Grants, Stafford (Federal Direct) Loans, PLUS loans, Federal Supplemental Educational Opportunity Grants (FSEOGs) and Federal Perkins Loans.

When you withdraw during the semester, the amount of Title IV program assistance that you have earned up to that point is determined by a specific formula. If you received (or Alfred University or parents received on your behalf) less assistance than the amount that you earned, you may be able to receive those additional funds. If you received more assistance than you earned, the excess funds must be returned by the school and/or you. Title IV funds are returned to the programs from which they originated, in the following order, up to the net amount disbursed from each source:

1. Unsubsidized Direct Stafford loans (other than PLUS loans)
2. Subsidized Direct Stafford loans
3. Federal Perkins loans
4. Federal PLUS loans
5. Direct PLUS loans
6. Federal Pell Grants for which a return is required
7. Federal Supplemental Education Opportunity Grants (FSEOG) for which a return is required
8. Federal TEACH Grants for which a return is required
9. Iraq and Afghanistan Service Grants for with a return is required

The amount of assistance that you have earned is determined on a pro rata basis. For example, if you completed 30% of a semester or period of enrollment, you earn 30% of the assistance you were originally scheduled to receive. Once you have completed more than 60% of the semester or period of enrollment, you earn all the assistance that you were scheduled to receive for that period.
If you did not receive all of the funds that you earned, you may be due a Post-withdrawal disbursement. If your Post-withdrawal disbursement includes loan funds, Alfred University must get your permission before it can disburse them. You may choose to decline some or all of the loan funds so that you don’t incur additional debt. Alfred University may automatically use all or a portion of your Post-withdrawal disbursement of grant funds for tuition, fees, and room and board charges (as contracted with the school). Alfred University needs your permission to use the Post-withdrawal grant disbursement for all other school charges. If you do not give your permission, you will be offered the funds. However, it may be in your best interest to allow Alfred University to keep the funds to reduce your debt to Alfred University.

There may be some Title IV funds that you were scheduled to receive that cannot be disbursed to you once you withdraw because of other eligibility requirements. For example, if you are a first-time, first-year undergraduate student and you have not completed the first 30 days of your program before you withdraw, you will not receive any Direct Loan funds that you would have received had you remained enrolled past the 30th day.

If you receive (or Alfred University or parent receive on your behalf) excess Title IV program funds that must be returned, Alfred University must return a portion of the excess equal to the lesser of:

1. your institutional charges multiplied by the unearned percentage of your funds, or
2. the entire amount of excess funds.

Alfred University must return this amount even if it didn’t keep this amount of your Title IV program funds. If Alfred University is not required to return all of the excess funds, you must return the remaining amount.

Any loan funds that you must return, you (or your parent for a PLUS Loan) repay in accordance with the terms of the promissory note. That is, you make scheduled payments to the holder of the loan over a period of time.

Any amount of unearned grant funds that you must return is called an overpayment. The maximum amount of a grant overpayment that you must repay is half of the grant funds you received or were scheduled to receive. You do not have to repay a grant overpayment if the original amount of the overpayment is $50 or less. You must make arrangements with Alfred University or the Department of Education to return the unearned grant funds.

The requirements for Title IV program funds when you withdraw are separate from Alfred University’s refund policy. Therefore, you may still owe funds to Alfred University to cover unpaid institutional charges. Alfred University may also charge you for any Title IV program funds that the school was required to return.

If you have questions about your Title IV program funds, you can contact the Alfred University Financial Aid Office (607-871-2150) or call the Federal Student Aid information Center at 1-800-4-FEDAID (1-800-433-3243). TTY users may call 1-800-730-8913. Information is also available on Student Aid on the Web at www.studentaid.ed.gov.
### Treatment of Alfred University Aid When a Student Withdraws

When a student withdraws, Alfred University financial aid funds are pro-rated in the same manner as tuition charges under the University’s refund policy. For example, if a student is charged 40% of tuition at the time of withdrawal, the student is eligible for 40% of University aid awarded and 60% of the University aid is returned to the appropriate aid account. University aid is returned to the sources from which they originated, in the following order, up to the net amount disbursed from each source:

1. Loans
2. Grants
3. Scholarship

Once all withdrawal calculations and processes are completed, Alfred University will send students a revised Student Financial Aid Award Notice which shows the final amount for each University aid program.

### Appeals/Charges and Refunds

Refunds based on excess credits are made payable to the student and issued automatically after the end of the add/drop period if all payments and financial aid are finalized. Refunds based on Parent Plus Loans are automatically refunded to the Parent unless the parent designates the student as the recipient of any excess payment on the loan application or in writing to the Student Accounts Office. Any remaining credit balance is then refunded to the student.

Original appeals regarding charges or refunds should be made to the office initiating the action. Further appeals must be made to the Vice President for Business and Finance, Carnegie Hall.

**Note:** For Graduate School, see the Graduate Catalog. For Summer School, see the Summer Term web page.
Financial Aid

Entering Freshmen
Applicants are requested to complete the Free Application for Federal Student Aid (FAFSA) and the Alfred University Financial Aid Application. Detailed information on financial aid programs, application requirements and procedures, and University aid policy is published annually in the Financial Aid Information and Application brochure. This document is provided to all students upon receipt of the application for admission and is available upon request from the Student Financial Aid Office. This financial aid information is also available on the web at www.alfred.edu. The freshman application priority deadline is March 15th for the fall semester and December 1st for the spring semester.

Transfer Students
Entering transfer students should observe the same application process as entering freshmen. The transfer application priority deadline is May 15th for the fall semester and December 1st for the spring semester.

Returning Students
Returning students should observe the same application process as entering freshmen. Students must apply each year to receive funds. The returning student application priority deadline is March 15th.

Financial Aid Satisfactory Academic Progress Policy for Undergraduate Degree Programs

In compliance with federal and New York State regulations and University policies, Alfred University has established satisfactory academic progress standards for financial aid. Students must meet these standards to be eligible to receive federal, State, or University financial aid payments.

I. Satisfactory Academic Progress (SAP) Requirements for Federal and University Financial Aid Programs
To be eligible to receive financial assistance under any federal or University scholarship, grant, loan, or work program, students must demonstrate minimum qualitative and quantitative academic measurement standards. The qualitative and quantitative standards used to measure satisfactory academic progress are cumulative and encompass all enrollment periods, including periods of enrollment during which the student did not receive federal or University aid.

A. Qualitative Measurement
The qualitative measurement standard is expressed as a minimum cumulative grade point average (CUM/GPA) which must be demonstrated prior to each semester of enrollment. The following chart illustrates the minimum CUM/GPA requirement:

<table>
<thead>
<tr>
<th>Semester of Attendance</th>
<th>1</th>
<th>2</th>
<th>3</th>
<th>4</th>
<th>5 or more</th>
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<tbody>
<tr>
<td>Minimum CUM/GPA</td>
<td>0.0</td>
<td>1.0</td>
<td>1.5</td>
<td>1.75</td>
<td>2.0</td>
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B. Quantitative Measurement
The quantitative measurement standard has two concepts: a maximum time frame in which the student is expected to finish a degree program; and a comparison of the number of credit hours the student attempted with the number of credit hours the student successfully completed to determine whether the student is progressing at a rate which will allow the student to finish the program within the maximum time frame. This is referred to as the minimum completion ratio.
Maximum Time Frame

The maximum time frame in which the student is expected to finish a baccalaureate degree program is defined as 150% of the published length of the program, according to the Alfred University Catalog, measured in attempted credit hours. For example, the College of Liberal Arts and Sciences requires 124 credit hours to complete a degree. Therefore, the maximum time frame for which a liberal arts student may be eligible for aid is the period during which the student attempts 186 credit hours (124 X 1.5 = 186).

Minimum Completion Ratio

The percentage of attempted credit hours a student must successfully complete to demonstrate SAP is the minimum completion ratio. For all undergraduate degree programs at Alfred University, this percentage is 67%. The minimum completion ratio is determined by dividing the program credit hours required for graduation by the maximum time frame credit hours.

The application of the completion ratio is cumulative. Therefore, a student must successfully complete 67% of all credit hours attempted to demonstrate SAP for federal and University aid. For example, if a student attempted 60 credit hours during the first four semesters of enrollment, this student would need to demonstrate at least 40 successfully completed credit hours to satisfy the SAP minimum completion ratio requirement (60 X .67 = 40.2).

C. Evaluation Periods and Frequency of Measurement

The review of a student’s SAP is done annually at the end of each academic year, after final Spring semester grades are posted by the Registrar. All students are reviewed regardless of the student’s enrollment status or number of semesters attended during the academic year.

D. Cumulative Grade Point Average (Cum/Gpa)

The CUM/GPA is the CUM/GPA as determined and recorded by the University Registrar on the student’s official Alfred University academic record. Grades earned at other institutions for transfer credits are not considered to determine the student’s Alfred University CUM/GPA or SAP CUM/GPA requirements.

E. Attempted Credit Hours

For purposes of SAP, a credit hour is considered attempted unless the student’s academic record demonstrates one of the following grade designations for the course credits: CH, AU, or EX. Classes/courses which carry a designation of 0 credit hours are not considered attempted credits. Transfer credits are also considered attempted credits. See G below, “Transfer Credit Hours.”

F. Earned Credit Hours

A credit is considered successfully completed and earned if the student’s academic record demonstrates a P, or A through D grade for that credit hour. Classes/courses which carry a designation of 0 credit hours are not considered earned credits. Transfer credits are also considered earned credits. See G below, “Transfer Credit Hours.”

G. Transfer Credit Hours

Credits transferred into Alfred University are considered as both attempted credit hours and earned credit hours for the SAP quantitative measurement standards, maximum time frame and minimum completion ratio.
H. Failure to Demonstrate Satisfactory Academic Progress

Loss of Aid Eligibility
Students who fail to meet one or more of the SAP standards become ineligible to receive further Federal Title IV and University aid payments at Alfred University.

Right to Appeal
Students determined to be ineligible for Federal Title IV and University aid programs have the right to appeal. Appeals must be made in writing (a letter or email), authored by the student, presented to the director of financial aid within 15 days of the date on the letter notifying the student of the lack of SAP, and supported by appropriate documentation. Appeal decisions are made by the director of financial aid.

All appeals must include an academic plan which, if followed, will ensure the student is able to meet SAP standards within one or two semesters of additional attendance. Academic plans must be approved by the student’s college/school dean and identify specific actions and academic performance criteria the student will satisfy during and at the end of each semester in the academic plan.

Students are provided specific, detailed guidance for appeal letters, allowable appeal circumstances, and academic plans when notified of SAP noncompliance.

Financial Aid Probation
If a student’s appeal is approved, the student will be placed on financial aid probation for the next semester attended. Students may receive aid payment during probation. At the end of the probation semester, the student must satisfy all SAP standards or their academic plan requirements to be eligible for continued aid payments the following semester.

I. Reinstatement of Aid Eligibility
Students who do not satisfy the SAP requirements may reinstate their aid eligibility by correcting SAP deficiencies without the benefit of Federal or University aid or submitting a successful appeal and satisfying SAP standards after a probation period.

II. New York State Progress Standards
New York State has established academic progress standards for the Tuition Assistance Program (TAP), State scholarships, and other State aid programs. For New York State, the student is subject to three progress standards: program pursuit, satisfactory academic progress, and a C average requirement.

A. Program Pursuit
Program pursuit is defined as receiving a passing or failing grade, in a certain percentage of a full-time course load, in each semester for which a State aid award is received to be eligible for the next semester’s payment. The percentage increases from 50% of the minimum full-time course load (12 credit hours) in each semester of study in the first year for which an award is received, to 75% of the minimum full-time course load in each semester of study in the second year for which an award is received, to 100% of the minimum full-time course load in each semester thereafter.

The following chart illustrates the program pursuit requirements for New York State aid. The chart defines the number of credit hours a student must complete during the semester for which a State aid payment was received according to the student’s cumulative number of State aid payments received.
Number of State Aid Payments Received
1 2 3 4 5 and above

Minimum Credit Hours Completed
6 6 9 9 12

For program pursuit, a credit hour is considered completed if the student received an A through F, Z, or P grade.

B. Satisfactory Academic Progress (SAP)
The New York State satisfactory academic progress measurement defines the minimum number of earned credits and the minimum CUM/GPA which must be met for each term of study in which a State award is received. The following chart illustrates these standards. A credit is considered successfully completed and earned if the student’s academic record demonstrates a P, or A through D grade for that credit hour.

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<td>credits: †</td>
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<td>3</td>
<td>9</td>
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<td>2.0</td>
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* Only students enrolled in a five-year baccalaureate program or an approved Education Opportunity Program may receive a fifth academic year of payment.

† Shaded credits and CUM/GPA apply to students who received their first NY aid award prior to or during 2009-10.
Unshaded credits and CUM/GPA apply to students who received their first NY aid award in 2010-11 and thereafter.

C. C Average Requirement
Students who have received the equivalent of four semesters of New York State-funded student financial aid payments must have a minimum CUM/GPA of 2.0 to be eligible for subsequent State aid payments.

D. Evaluation Periods and Frequency of Measurement
New York State SAP and program pursuit standards are measured at the end of each semester for which the student received State aid. The C average requirement must be met for all semesters after receiving four semesters or more of State aid payments.

E. Reinstatement of New York State Aid
Students who have lost good academic standing and payment eligibility under the New York State SAP, program pursuit, or C average requirements may regain eligibility in one of the following ways:

1. Make up the academic deficiencies without the benefit of New York State aid.
2. Be readmitted to the University after an absence of at least one calendar year.
   This provision of the State aid regulations does not apply to the C average requirement.
3. Transfer to another institution where the student must meet that institution’s admission requirements.
4. Appeal for a waiver of the SAP, program pursuit, or C average requirement based on extenuating circumstances. The appeal procedures are the same as outlined in Section I.(H) of this policy statement.

New York State aid regulations state that a student may receive an extenuating circumstance waiver only once for the SAP and program pursuit requirements. An extenuating circumstance waiver of the C average requirement may be granted more than once. Financial aid probation is not permitted for New York State aid programs.

III. Alfred University Academic Scholarship Cumulative Grade Point Average Requirements
In addition to meeting the satisfactory academic progress (SAP) requirements outlined in Section I of this policy statement, students holding University academic scholarships must meet certain GPA requirements to maintain the award. The following list identifies the minimum CUM/GPA required for each University scholarship program:

<table>
<thead>
<tr>
<th>Scholarship</th>
<th>CUM/GPA Requirement</th>
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</thead>
<tbody>
<tr>
<td>Presidential Scholarship</td>
<td>3.0</td>
</tr>
<tr>
<td>Competition Scholarship</td>
<td>3.0</td>
</tr>
<tr>
<td>Dean’s Scholarship</td>
<td>2.75</td>
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<tr>
<td>Jonathan Allen Scholarship</td>
<td>2.5</td>
</tr>
<tr>
<td>Miller Portfolio Scholarship</td>
<td>2.75 for the freshman year and 3.0 for subsequent years</td>
</tr>
<tr>
<td>Art Portfolio Scholarship</td>
<td>2.75 for the freshman year and 3.0 for subsequent years</td>
</tr>
<tr>
<td>Phi Theta Kappa Scholarship</td>
<td>3.0</td>
</tr>
</tbody>
</table>

The review of a student’s CUM/GPA for scholarships is done annually at the end of each academic year after final spring semester grades are posted by the Registrar. Scholarships lost due to the CUM/GPA requirement may be reinstated for any semester in which the student meets the CUM/GPA requirement prior to the beginning of that semester.

Available Financial Aid Programs
Follow these links for information on AU’s Scholarships, Grants, Employment and Other Aid Programs.